

**Minutes of the Quarley Parish Council meeting held on Tuesday 23rd May
2023 in the Quarley Village Hall at 6.00pm.**

Present: Cllr S Leech - Chair
Cllr T Shelley
Cllr N Constable
Cllr L White
Richard Waterman – Parish Clerk
Mrs Joanna Ferguson
County Councillor Mr C Donnelly
Borough Councillor's Mrs M Flood and Mrs S Hasselmann
Member of the Public – 3

Apologies: Village Hall Trustees – Mrs R Walker and Mrs Charlotte Rowe

WELCOME.

The clerk welcomed everyone to the meeting.

DECLARATION OF OFFICE.

Sally Leech, Tim Shelley and Laura White submitted nomination papers for the recent Parish Elections and were unopposed. All three signed the Declaration of Office to become Parish Councillors for Quarley.

DECLARATION OF INTEREST.

There were no Declarations of interest recorded.

PARISH COUNCIL VACANCY.

Cllr S Leech proposed Mr N Constable be co-opted onto the Parish Council. This was seconded by Cllr L White. All agreed.

Mr N Constable signed the Declaration of Office.

OUTGOING CHAIRMANS REPORT.

Mrs Joanna Ferguson stated that she had enjoyed her 20 years as Chairman on the Parish Council but felt that it was time to retire so did not stand in the recent Borough and Parish Elections. There have been many challenging issues over the years but, the heart of the community was always at the front of the Parish Councils agenda.

Mrs Joanna Ferguson wish to thank all the past Parish Councillors for their hard work and especially the Clerk Richard Waterman for all his help and support over the years. and the people she had worked with over the years.

Mrs J Ferguson wished the new Parish Council all the best for the future.

Tribute was paid to Mrs Ferguson's many years of service to the Council and Cllr Mr N Constable proposed marking this with a presentation and drinks at the beginning of the next meeting in July. This was agreed.

END OF YEAR FINANCIAL REPORT.

The Parish Clerk produced the End of Year Financial Accounts covering the period from 1st April 2022 to 31st March 2023. Each item was explained.

QUARLEY PARISH COUNCIL

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDING 31ST MARCH 2023

RECEIPTS	£
Precept Test Valley Borough Council	3,100.00
TVBC Kings Coronation Grant	500.00
SSE Community Grant VH	5,000.00
VAT Refund	3,472.83
Lengthsman	12,100.00
	<u>£24,172.83</u>

PAYMENTS	
Administration	1,047.09
Clerks Wages	960.00
Village Maintenance	804.00
Street Lighting	182.09
Section 137 Payments	Nil
VAT on Payments	1,323.51
Tree Plaques	402.78
Insurance	711.12
Lengthsman	9,525.00
	<u>£14,955.59</u>

RECEIPTS AND PAYMENTS SUMMARY

Balance Brought Forward 1/4/2022	19,516.93
Add Receipts	24,172.83
	<u>43,689.76</u>
Less Payments	14,995.59
	<u>£28,734.17</u>

REPRESENTED BY FUNDS

Bank Account 80686506 – 31/3/2023	28,818.17
Less Cheques not presented 31/3/2023	
No: 567 £110.86	
No: 568 £ 84.00	
<u>£194.86</u>	84.00
	<u>£28,734.17</u>

CERTIFICATE OF EXEMPTION – AGAR 2022/2023

The Parish Council agreed to submit a Certificate of Exemption as the turnover was below £25,000. Proposed by Cllr S Leech and seconded by Cllr Mr T Shelley. All agreed.

ANNUAL GOVERNANCE STATEMENT 2022/2023

The Clerk read out the Annual Governance Statement 2022/2023 ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statement.

The Annual Governance Statement was approved by the Parish Council. Proposed by Cllr S Leech and seconded by Cllr T Shelley. All Agreed.

ANNUAL ACCOUNTING STATEMENTS 2022/2023

The Annual Accounting Statement 2021/2022 was approved by the Parish Council. Proposed by Cllr S Leech and seconded by Cllr T Shelley. All agreed.

ELECTION OF CHAIR AND VICE CHAIR.

CHAIR - Cllr T Shelley proposed Cllr S Leech as Chair. This was seconded by Cllr N Constable. All Agreed. Cllr S Leech was elected Chair.

VICE-CHAIR – It was agreed that the Vice Chair position would be filled when the Parish Council has a full compliment.

MINUTES OF THE PREVIOUS MEETING.

The Chairman signed the minutes of the previous meeting as a true record. Matters arising from those minutes:

VILLAGE GATEWAYS – The Clerk confirmed that he has written to Hampshire County council to enquire about Village Gateways and how the Parish Council can proceed.

QUEENS'S JUBILEE TREE – The Chair reported that the Jubilee Tree and the plaque are in place, a small ceremony was held prior to the Parish Council meeting. The two other plaques for the past Jubilee Trees are also in place.

WAR MEMORIAL – The Clerk was asked to contact Salisbury Cathedral Stonemasons as the quote to clean and repair the War Memorial has not yet been received.

LENGTHSMAN – The Lengthsman has completed all the tasks submitted. It was noted that the Lengthsman can cut footpaths as part of his remit and that the drainage ditches in Bush Lane still need attention.

Cllr L White stated that she was still keen to be trained to use a Brush Cutter and as a First Aider and will send details of equipment needed and training costs to the Chair and Clerk. Grants for training and the purchase of a Brush Cutter are available.

KINGS CORONATION – The Kings Coronation Celebrations went very well, and a good time was had by all who attended. The Chair suggested that the Parish Council contribute £75 to add to the left-over funds from the event to purchase 500 bulbs to plant around the parish. This was agreed.

FINANCE. MAY 2023.

INCOME.

TVBC ½ Precept	= £ 1,575.00
TVBC Kings Coronation	= £ 500.00
	= <u>£ 2,075.00</u>

EXPENDITURE.

SBPC – Lengthsman Fund	= £ 6,590.22
Bank Charges	= £ 6.60

Clerk Administration Fee	= £	160.00
Kings Coronation Expenses	= £	500.00
Mrs J Ferguson – Tree and Exp	= £	188.96
Mr B Pearce Grass Cutting	= £	90.00
TVBC Election Expenses	= £	24.00
	=	<u>£ 7,559.78</u>

SUMMARY.

Opening Balance 1/4/23	=	28,929.03
+ Income	=	2,075.00
	=	<u>£ 31,004.03</u>

Less Expenditure = 7,559.78

Total Cash in Bank = **£23,444.25**

Parish Council working Balance	= £	8,444.25
Solar Farm Money	= £	10,000.00
Resilience Grant	= £	5,000.00
	=	<u>£23,444.25</u>

SOLAR FARM UP-DATE.

Cllr Mr N Constable had nothing further to report on the Solar Farm. The Solar Farm may not happen as the Civil Aviation Authority have objected on the effect it will have on aircraft using Thruxton Aerodrome.

WEBSITE.

Mandy Hobson reported that she has been working on the new template for the Village Website. There will be home page with various pages for village organisations/activities. Content is needed from the Parish Council, Village Hall and Church. She reported that Ampport have asked if Quarley would like to join a four Parish Website. It was felt that Quarley would like to be independent but have links to other neighbouring websites.

Cllr N Constable and Cllr L White will meet with Mandy and Paul Whyton from the Village Hall trustees to help create the pages. Cllr N Constable will provide content from the Parish Council.

VILLAGE HALL.

Paul Whyton has now joined the Village Hall Trustees and reported that the electrics have had an overhaul, work has been done to improve the bar and the fire exits signs are now illuminated as recommended by Fire Regulations. Several fund-raising events are planned to include a pop-up coffee shop and Craft event.

GRASS CUTTING – VILLAGE GREEN.

It was reported that Mr Howard Kirby has taken over the grass cutting of the Village Green and the look of the area has been vastly improved.

PLAY AREA – The Chair suggested that the Parish Council look at a revised plan for cheaper and simpler play equipment, such as swings and a few benches. The Clerk reminded the Parish Council that two benches have already been purchased. It was suggested that further consultation should take place to see if the play area was still

supported or if there were any alternative suggestions for the use of the money. This was agreed.

RESILIENCE PROJECT – The Chair stated that she was keen to take this project forward and will be contacting the Village Hall Trustees for an up-date on their thoughts following a site meeting at Shipton Bellinger to look at their set-up.

PLANNING.

There were no new Planning Applications to discuss.

BOROUGH COUNCILLOR'S MRS M FLOOD AND MRS S HASSELMANN

Cllr Mrs M Flood and Cllr Mrs S Hasselmann reported:

- The conservatives still control Test Valley Borough Council following the recent Borough Elections with 26 Local Conservative Borough Councillors.
- The new Mayor Cllr Mr P Lashbrook is due to take up his position in a ceremony at the next full council meeting.
- The various funding streams available from Test Valley Borough Council were mentioned.
- Cllr Mrs S Hasselmann reported that she has started her training as a Borough Councillor as is getting to know the process.

COUNTY COUNCILLOR MR C DONNELLY.

Cllr Mr C Donnelly had nothing to report from Hampshire County Council.

MEMBERS OF THE PUBLIC.

The overgrown hedging on the verge opposite the church was raised. Cllr L White stated that she has reported this on the Hampshire County Council website.

CLOSE OF THE MEETING.

The Chair thanked everyone for coming and closed the meeting.

DATE OF THE 2023/2024 MEETINGS.

The dates for the remaining 2023/2024 meetings were confirmed:

18th July 2023

17th October 2023

12th March 2024.